

Flotilla 87 Meeting Minutes January, 2022

Unit: 113-08-07, Mendocino County

Date: 15 January, 2022

Meeting Start: 1100 via GoToMeeting

Attendees:

Helen Mackenzie Morris, FC Glenn Funk, VFC Leon Thomsen
Lorraine Cheney Madeleine Brink, SR

Division Attendees: None.

Station Liaison:

AP Status: Scott Smith

Guests: None.

Quorum: was met, 5 members.

Pledge of Allegiance: Helen led us in the pledge.

Previous Meeting Minutes: November 2021 meeting minutes approved by Leon Thomsen, seconded by Lorraine Cheney.

Station Liaison Report: None.

Flotilla Commander (FC) Report:

1. Helen said that we started up the fuel team again.

Vice Flotilla Commander (VFC) Report:

1. Glenn attended the Division meeting on Wednesday January 12 and only 4 members attended. Glenn is the de facto chief of staff.
2. During the Division meeting there was some discussion of what time period the Division report should cover - mid-month to mid-month or end-of-month to end-of-month. It was decided that end-of-month is the best reporting period.
3. Glenn would like all Flotilla officers to send a brief report to him about the previous month's activities about the 30th of the month to the 1st of the next month. If there was no activity to report, he would like us to send a message stating this, such as "No Ops. activity", or "No FN activity," and not just leave it blank. He would also like a summary of our hours.
4. Glenn would like us to make a slot for Training as some of us are unfamiliar with AUXDATAII. The Division looks at our hours and the CORE classes we have taken. We also need to be able to send a screenshot of course completion to Anita. This will help prevent us from being taken over by another flotilla because of our low numbers. Leon said that we can't use the old forms to turn in our hours but there are tags to enter them on the AUXDATAII web page. A tutorial would help us to learn how to do this.
5. Glenn said that he can't turn in the hours for lens cleaning at Pt. Arena as this is completed by volunteers who aren't in the flotilla.
6. Regarding our Flotilla account, Steve is on the signatory card and the members decided to ask him to remove his name despite him being the IPFC. He is no longer a member. Helen suggested that she, Glenn, and Madeleine set up an appointment with Chase bank to have the necessary signatures placed on our account. In order to do this, we need: (1) two members to serve on an audit committee to go over our account with the Financial Officer; (2) enter our account data on AUXDATAII that was previously entered on Form 7025; (3) Helen needs to obtain a letter from Steve requesting that his name be removed from our account; (4) the three members need to agree on a time to meet at the bank; and (4) when these steps are completed, Madeleine (FN) will call the bank to make an appointment with one of their officers.

7. Madeleine asked if she wants us to enter the monthly amount in her report to Glenn. All members agreed to leave it off for security reasons. She will contact Bill, the Division Commander, to ask if he still would like the amount in the Division account to be included in her report.

Other Staff Reports: None.

Commendations, Awards and Member Recognition: None.

New and Continuing Business:

The 2022 Staff Officer list is as follows:

FC - Helen Mackenzie Morris

FVC, OPS - Glenn Funk

Comms - idle

CS - Leon Thomsen

FN, SR, PE - Madeleine Brink

HR - Bob Gerbi

MA - Lorraine Cheney

NS - Helen Mackenzie Morris

VE - all are in REYR

Good of Order/Fellowship:

Meeting adjourned: 1150 hours. Glenn moved and Lorraine seconded.

After Meeting Notes:

Important Future Dates:

Dates forthcoming.

Web Site References

<http://wow.uscgaux.info/content.php?unit=113-08-07>

Flotilla 87 web site

r/s,

Madeleine Brink, FSO-SR, Flotilla 87